



CITY OF ROCKMART

SPONSOR APPLICATION

ADOPT-A-TRAIL PROGRAM



APPLICANT INFORMATION			
Organization			
	☐ Civic Organization ☐ School Group ☐ Church ☐ Scouts ☐ Other Non-profit ☐ Business		
Organization Address			
1 st Contact Name		Email	
Primary Phone		Secondary Phone	
2 nd Contact Name		Email	
Primary Phone		Secondary Phone	
Note: By submitting this application, the sponsoring organization: - has reviewed and signed Rockmart's adopt-a-trail agreement, - agrees to abide by all rules and procedures established by the City of Rockmart concerning the adopt-a-trail program, - accepts the roles and responsibilities of the adopt-a-trail sponsor, and - acknowledges that this agreement 1) ends on December 31 of each year, 2) may be terminated by the city for failure of the sponsor to comply with the terms of the agreement, and 3) sponsors must reapply each year.			
By signing below, I hereby certify that I have read and examined this application and know the information provided to be true and correct. I also certify that I am an authorized representative of the organization listed.			
Name		Title	
Signature		Date	
AGREEMENT ON NEXT PAGE			



City of Rockmart

ADOPT-A-TRAIL AGREEMENT



The City of Rockmart's Adopt-a-Trail Program has been developed to encourage community participation in the improvement of Rockmart parks, trails, and green spaces. This volunteer opportunity is open to civic and not-for-profit organizations; church, school, and scout groups; and local businesses to assist in basic care and maintenance of Silver Comet Trail as it runs through the city.

Each participating group assumes responsibility for a trail section and agrees to participate in improvement and maintenance of that area: a minimum of four times a year for a minimum of one year. The City of Rockmart will provide an orientation to the adopting group to determine the appropriate maintenance activities for the area. After the initial orientation, the volunteers should be self-directed in managing their maintenance activities but should coordinate work with Rockmart's Recreation Department.

Sponsor Roles and Responsibilities:

- Submit completed and signed Adopt-a-Trail applications and waivers.
- Hold at least four clean-up service days at least 30 days apart unless an alternate schedule has been approved by the City of Rockmart.
- Coordinate with City of Rockmart staff to schedule service dates on the trail.
- Confirm all participants have signed and submitted waivers with the City of Rockmart.
- Provide basic tools and safety gear to participants.
- Pick up safety signage, trash bags, and other materials from City Hall. To allow staff to gather items, please schedule pick up 48 hours in advance (M-F).
- Litter and Debris Removal: Pick up litter and debris along trail corridor.
- Empty all trash receptacles.
- Deposit all trash, litter, and debris at the designated location(s) along the trail.
- Complete the post-clean up Inspection Report within 5 business days after your volunteer service trail day.

Inspections:

- Tree Condition: Check trees for broken limbs, trunk damage and/or decay and report issues to the Recreation Department.
- Trail Maintenance: Inspect paved trail surface and report any potholes, surface cracking, settling or other unusual conditions.
- Amenity Inspection: Inspect the condition of any trail amenities (such as benches and trash receptacles) located within the adopted trail segment.
- Verify all trail markers are clearly visible and intact. Note any missing or faded markers on the inspection report.
- Complete and submit a trail inspection after each service day.

Parks and Recreation Department Roles and Responsibilities:

- In coordination with the Community Development Department, manage Adopt-a-Trail Program, including processing of applications, providing orientation to sponsor representatives, and coordinating with volunteers on maintenance activities.
- Supply certain materials and equipment, when necessary (e.g., trash bags, flowers, mulch, etc.). Note: sponsor(s) will provide their own tools.
- Remove filled trash bags from the pre-specified location within the park.
- Follow up on urgent repairs as reported by the sponsor.

Sponsor:

SPONSOR INFORMATION			
Organization			
Name to be placed on signage.			
1 st Contact Name		Email	
Primary Phone		Secondary Phone	
2 nd Contact Name		Email	
Primary Phone		Secondary Phone	
SPONSOR CERTIFICATION			
By signing below, I hereby certify that I am an authorized representative of the organization listed. I have read this agreement and certify that the organization agrees to follow all rules and procedures established by Rockmart's Adopt-a-Trail Program. I further certify that the organization listed agrees to indemnify and hold harmless the City of Rockmart and the State of Georgia, its agents and employees, while in, on, or about any city property during the execution of this agreement.			
Name		Title	
Signature		Date	

